



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES Sevagram- 442102, Maharashtra, India

MINUTES OF EMERGENCY COLLEGE COUNCIL MEETING DATED 13TH APRIL 2020

An emergency college council meeting was called by the Dean, MGIMS in the Seminar Room, Department of Biochemistry at 12 Noon. Following members were present:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Biochemistry
4. Dr. Anupama Gutpa, Professor & Head, Dept. of Pathology
5. Dr. Vijayshri Deotale, Director -Professor & Head, Dept. of Microbiology
6. Dr. B. H. Tirpude, Director-Professor & Head, Forensic Medicine and Toxicology
7. Dr. Subodh Gupta, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. P. S. Nagpure, Professor & Head, Otorhinolaryngology
10. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
11. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
12. Dr. Poonam Varma Shivkumar, Professor & Head, Obstetrics & Gynaecology
13. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
14. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
15. Dr. Virendra Vyas, Professor & Head, Dept. of Radiation Oncology
16. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
17. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
18. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HODs from the department of Pediatrics & Anaesthesiology were not present. Dr. Sachin Pawar, Associate Professor, Dept. of Physiology represented his department.

1. All members welcomed Dr. Subodh Gupta newly appointed Professor & Head of the Dept. of Community Medicine.
2. Dean informed the college council that there was suggestion from faculty to cancel summer vacation in lieu of ongoing COVID crisis, he invited suggestions from College council. Dr. A. Shukla and Dr. Jyoti Jain suggested that there should not be cancellation and the vacations may be deferred. Dean informed that that the deferment may not be possible because once all activities resume, we will have to

complete undergraduate teaching which has been lost because of suspension of classes. Similarly, the internal and University exams are still not conducted and there will be huge backlog of routine clinical work which has been postponed because of present crisis. It will not be possible to complete all these activities with staff going on vacation even if it is deferred. Everyone agreed for cancellation of vacation and recorded the same.

3. About the UG classes, Dr. Poonam Varma Shivkumar & Dr. Satish Kumar advocated to go with the online classes. Dr. C. M. Badole and Dr. Anupama Gupta opined that the topics, which have been completed through online classes, should not be repeated in theory classes. Dean suggested that we will continue with online classes till 3rd May 2020 and try to complete the course as much as possible. He further advised to start practical and clinics immediate after the lockdown ends. Everyone noted.
4. About the online attendance record of the UG students, Dean suggested to maintain the print copy of attendance record. In this context, Dr. Satish Kumar informed that in his online class, 82 students were present and he asked CR (Mr. Pratik) to send the attendance record. Dr. Poonam Varma Shivkumar told that she has also taken seven classes and she got the attendance record from the CR. Most of the members raised the issue of connectivity of MGIMS classroom and informed that during class, connectivity was lost and it took more time to resume wherein there is no problem with Zoom software. Dr. Subodh Gupta told that he also faced the same problem initially; thereafter it did not recur in subsequent classes. Dean assured that he would try to resolve this problem; however, if problem persists then faculty can continue with any platform they are comfortable with but to maintain hard copy of attendance record. He also advised to decide different timing for online classes depending on other works allotted to faculty.
5. Dr. A. K. Shukla suggested that we may return back to traditional classes because we have faculty and students in the campus only. If we maintain social distance, we can start the classes in two batches of 50-50 students. Dean suggested that it is not good idea to start something which has been explicitly prohibited by administration and was not certain if we can gather 50 students at one place and maintain safe distance. He further told the council to continue online classes up to 3rd May 2020. Thereafter, appropriate decision will be taken according to the circumstances. The committee members noted the same.
6. Dean raised the problem of intern posting at Dr. Sushila Nayar Hospital, Utawali (Melghat). He informed that the posting of interns posted at Melghat was extended because of lockdown but now they want to come back; however, their replacement should be confirmed before they leave. It also needs to be ascertained from the District administration whether they should be quarantined or not, because they are coming from outside the Wardha district.
7. Dr. Jyoti Jain raised the issue of posting of faculty in the medicine but Dean informed that he has already discussed about the posting and advised to organize the posting after consultation with Medical Superintendent. He reiterated that responsibility of creating the roster is completely with HOD but it should be seen

that the academic, hospital or COVID related work does not suffer. Further, he clarified that purpose behind this is to expose minimum persons to infectious agent during the current situation. This will minimize the requirement of other consumables also. Dr Poonam Varma Shivkumar added that Medical Superintendent has already agreed to this.

8. Dean again requested to all HOD that, the travel from Nagpur to Wardha is not permitted during the lockdown period. He further informed all HODs to convey this message to the concerned persons and advise them to stay at campus only.
9. Dr. A. K. Shukla informed that in view of current situation of novel COVID-19, Civil Hospital, Wardha and Acharya Vinoba Bhave Rural Hospital, Sawangi would see all the patients and serious patients who need ventilation facility will be referred to MGIMS.
10. Dean informed the council that **Three tier** structure for diverse levels of hospital facilities has been developed by the government for to handle COVID-19 situation:

First tier: Positive and asymptomatic patients will be seen by Rural and Civil hospital, Wardha.

Second tier: Symptomatic and positive patients will be referred to Civil Hospital, Wardha and Acharya Vinoba Bhave Rural Hospital, Sawangi.

Third tier: Positive with requirement for ventilator support will be referred to Kasturba Hospital (MGIMS), Sevagram.
11. Dean informed that if COVID patients start getting admitted to our hospital then we will have to focus on them and it will become difficult to manage other patients. Dr. A. K. Shukla informed that it is planned that even doctors treating non COVID patients will be separated in 3 units in each department. One unit will be on duty and remaining two units will be off duty. Dean expressed that if number of COVID patients increase then it will become difficult to look after other patients.

The meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.



MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES Sevagram- 442102, Maharashtra, India

MINUTES OF EMERGENCY ONLINE COLLEGE COUNCIL MEETING DATED 9TH OCTOBER 2020

In view of prevailing situation of COVID-19 pandemic, an emergency online college council meeting was called for following online opinions. The Chairperson was invited all committee members on 8th October 2020 through the Google meet platform to join on 9th October 2020 at 3.00 pm.

Following members were joined:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
4. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
5. Dr. Anupama Gutpa, Professor & Head, Dept. of Pathology
6. Dr. B. H. Tirpude, Director-Professor & Head, Dept. of Forensic Med. and Toxi.
7. Dr. Subodh Gutpa, Professor & Head, Dept. of Community Medicine
8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
12. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
15. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
18. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
19. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery

HOD from the department of Radiation Oncology was not join the online meeting.

1. Dean welcomed the all council members for a brief and virtual meeting to discuss, how all department have to get through to complete the left over courses in suitable time that has come due to COVID-19 pandemic situation following the university examination.
2. Dean informed that the university has announced yesterday (i.e. 8th October 2020) that the exams for final MBBS will be starting from 4th January 2020. According to regulatory body, all students will have to join physically at least 2 months before to complete the leftover syllabus. The preliminary exam will only be conducted thereafter and the marks of the internal assessment will be submitted later with their sign by 15th December 2020.

Besides, he informed that the MUHS has never asked medical colleges to stop their activities but considering the precautionary measures from the management and district administration, it was needed to conform and therefore we allowed students to stay at their homes during this tough time. Now, the situation is getting better and the same will be informed to the District collector also.

He said, in the last week of November we can start the preliminary exam which will finish by first week of December and thereafter all departments will have their Internal assessment marks to submit it by 15th December 2020. He further said that almost every department has finished their courses as far as winter examination is concerned. Few clinical departments are yet to completed their practical classes and clinics which may start from 19th October after students coming back. From then on, all departments will get three weeks, which is sufficient to carry out the theory, practical, clinics or demonstration classes, if pending of any subject. Clinical department may also conduct the clinics / demonstration in morning and afternoon sessions for 2-3 hrs. corresponding with each other departments and they can also complete. Consequently, students will be relieved by 15th November for preliminary examination by which students will get one week for before examination.

3. Dean reiterated that dates for exams and internal marks submission have finalized by the university.
Considering the fact, he asked everyone their opinion individually to accomplish these activities.

During the interaction with every member, Dean noted that most of the departments have completed their theory classes. Some of them have already completed their practical classes or completed through virtually also. Rather few of departments have also kept their internal assessment marks ready for submission.

However, few members opined that it would be better if they could meet up before to come a decision and they can make a schedule accordingly. Few of members from the clinical department assured that they would complete their practical, clinics and demonstration classes within a minimum period of 6 weeks.

4. Dr. A. K. Shukla opined that we can call students from 15th October rather than 19th October 2020 by which we will get adequate time. He requested Dr. Subodh Gupta and Dr. Jyoti Jain to reduce the batch strengths of 25-28 considering the preventing measures according to timetable by other departments.

In order to sake of simplicity, Dr. Jyoti Jain suggested 24 students can also be divided into 2 group where there will be 2 teachers on same day same time for A and B batch. Dean said it is good suggestion. The committee members recorded the same.

5. Dr. Dilip Gupta requested that surgery department has not enough space to carry out the clinics due to the present situation of COVID. After ensuring by Dr. Poonam Varma Shivkumar, it was decided that the clinics of surgery will be conducted in the OBGY department.
6. Dean asked Dr. Dilip Gupta and Dr. Jyoti Jain to take care of minor departments.
7. Dr. Poonam Varma Shivkumar requested that is it necessary for every student to go through the COVID test after coming back in the hostel. Dean responded that at present there is no need to do test as government has left the restriction to travel and students will come into their own. Ultimately, they will stay in the hostel and they should follow the instruction strictly.
8. Dr. A. K. Shukla informed that as per university guidelines he has come across that it is necessary to get consent from the parents of students before their joining. Dean was denied regarding the consent but he asked him to produce the document so that the disciplinary action will be taken.
9. Dr. Subodh Gupta opined that students should follow the instructions considering the preventing measures. Dean assure that to circulate clear-cut instructions for the students.
10. In the culminating point, Dean informed the committee members that minor issues can be resolved at your own departmental level with the discussion. Despite that, it is necessary I will remain present if anything is needed in this regard.

The virtual meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council.



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MINUTES OF COLLEGE COUNCIL MEETING DATED 18TH JANUARY 2021

In view of prevailing situation of COVID-19 pandemic, an online college council meeting was called on 18th January 2021 at 3.00 pm. The Chairperson invited all committee members to join on the Google meet platform.

Following members attended the meeting:

Chairperson: Dr. Nitin Gangane, Dean, MGIMS & Director-Professor, Dept. of Pathology

Member Secretary: Dr. Sushil Kumar Varma, Director-Professor & Head, Dept. of Pharmacology.

Members:

1. Dr. M. R. Shende, Professor & Head, Dept. of Anatomy
 2. Dr. A. R. Chaudhary, Director Professor & Head, Dept. of Physiology
 3. Dr. Satish Kumar, Director-Professor & Head, Dept. of Biochemistry
 4. Dr. Vijayshri Deotale, Director-Professor & Head, Dept. of Microbiology
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 8. Dr. A. K. Shukla, Professor, Dept. of Ophthalmology
 9. Dr. Dilip Gupta, Director-Professor & Head, Dept. of Surgery
 10. Dr. Jyoti Jain, Professor & Head, Dept. of Medicine
 11. Dr. Poonam Varma Shivkumar, Professor & Head, Dept. of Obstetrics & Gynaecology
 12. Dr. Manish Jain, Professor & Head, Dept. of Pediatrics
 13. Dr. Sucheta Tidke, Director Professor & Head, Dept. of Anaesthesiology
 14. Dr. C. M. Badole, Director Professor & Head, Dept. of Orthopedics
 15. Dr. P. S. Nagpure, Professor & Head, Dept. of Otorhinolaryngology
 16. Dr. Sumit Kar, Professor & Head, Dept. of Skin & V. D.
 17. Dr. Kshirod Mishra, Professor & Head, Dept. of Psychiatry
 18. Dr. Atul Tayade, Director-Professor & Head, Dept. of Radiology
 19. Dr. Virendra Vyas, Professor & Head, Radiation Oncology
 20. Dr. Praveen Sanghvi, Professor & Head, Dept. of Dental Surgery
1. The meeting started with welcome by the Dean.
 2. The Dean informed about COVID-19 vaccination programme run at the MGIMS. He admitted that there were some teething problems in the allotment of vaccination slots as it was done by the district administration and the institute did not have any

role in that. He requested, senior faculty to take the vaccine initially so that the juniors can be motivated to do the same. He clarified that vaccination is completely voluntary and there is also an option to refuse the vaccination if someone is not willing to take the vaccine. Further, he requested all HODs to participate actively in the vaccination drive, show the interest about the vaccination and motivate to colleagues and other staff members by sharing the information.

In addition, he requested all to report to the vaccination centre after they receive a message a day prior to the scheduled date of the vaccine on the registered mobile number

3. Dean informed that as per directives of NMC the comprehensive plan of action has to be made for preparation of the timetable and classes incorporating all aspects of CBME. Accordingly, the classes for the first MBBS will start from 2nd February 2021. The classes for the 2nd and 3rd MBBS are already in progress and they will continue as offline classes from the 1st February 2021. He also informed that the university may decide and notify the new syllabus for the entire state. He requested board of study members to enquire about this at the university level. Further, He informed that Dr. Tripti Srivastava, NMC task force member for Implementation & Monitoring of UG curriculum from JNMC, Sawangi (Meghe) will be the implementation coordinator for the state.
4. Dean informed about the different issues raised by Dr. Manish Jain in the LIC meeting. He informed that he felt that reimbursement of bills for outside hospitalization and the drugs is insufficient and the rules for health insurance are quite old and needs to be revised.
5. Dean informed that he has already emphasized in the past, that if more and more faculty members can publish good papers in high impact journals at national or international level that will definitely strengthen the college ranking. He further suggested that the if more faculty members join PhD then it would also improve in our ranking further and such courses can be pursued from other institutions if they are not available at our institution. About an issue raised by some faculty members regarding the reimbursement of publication fees, the dean agreed to convey this matter to the authorities for consideration.

The virtual meeting ended with thanks to chair.



Dr. Sushil Kumar Varma
Member Secretary,
College Council Committee.